



Form No. 31 (for office use only)

Employer's Tel. No. : _____ **Dated Office**
Member's Contact _____ **Seal and**
No. : _____ **Registration**
Inquiry Tel. No. : 27542251 **No.**

APPLICATION FOR ADVANCE FROM THE FUND

Purpose for which advance _____ Amount of advance _____

In required _____ Required Rs. _____

1) Name in Full(In Block letters)

2) Father's / Husband's Name

3) Name of Factory / Establishment
which employed and address

4) Provident Fund Account No.

5) Monthly Basic wages and D.A. Basic + D.A. = Total

6) Full Postal Address of the members _____

To which payment/intimation to be sent _____ Pin _____

7) Mode Of remittance

a) In case of advance for purchase of site/house/flat or construction through any agency-OR Repayment of housing loan, indicate (i) in whose favour cheque is to drawn, and (ii) full address _____

_____ In

other cases out a tick ✓ against any one of the following :

b) By Account Payee cheque the employer (to the address given against Sr. No. 3)

- c) By deposit in Bank Account No. _____ located at _____
_____ (Name of The Bank) (Address)
- d) () By money order at my cost to the address given against Sr. No. 6

* I declare that the advance is required to meet the expenses in connection with my marriage of my son/daughter/brother/sister/Shri/Kumari _____
_____ Aged : _____ to be celebrated on (Date) _____

* I declare that the above particulars are true to the best of my knowledge and I will Abide by the conditions governing the grant of advance under the Scheme. A certificates-document in support of my application is/are furnished/enclosed.

Station : _____ Signature / Left/Right hand thumb impression
of the member.

Date :

*Delete if the advance applied for is not for marriage

ADVANCE STAMPED RECEIPT

(To be furnished with reference to 7(a) or (b) or (c) above only)

Received a Sum of *Rs

_____ (*Rupees _____) from the
Regional Provident Fund Commissioner / Officer-in-charge of Sub Regional Office,
Employee’s Provident Fund towards the grant of advance from my Employee’s
Provident Fund Account maintained by him.

(To be filled By the EPF Office)

AFFIX Rs.
1/-
Revenue
Stamp

TO BE FURNISHED BY THE EMPLOYER

(During closure / lock out of the factory / establishment by any Gazatted Officer or the Chief Executive / Head of a local authority of M.P. or M.L.A. Member or C.B.T. / Regional Committee E.P.F.)

Certified that the application has been signed by the member in presence after he/ she had read the contents have been explained to him/her by me and the information given in the application is correct Required certificate(s) is/are enclosed.

Date:

**Designation of the signing official
With Stamp of the Factory
- Establishment**

**Signature of Employer / Authorised
Official of the Factory – Establishmnt**

For use in Provident Fund Commissioner's Office

Section : _____

Account No : _____

AUTHORITY FOR PAYMENT OF ADVANCE UNDER PARA: 68

Passed for payment of Rs. _____ (Rupees _____
_____ only).

Mode of remittance: Refer Sr. No. 7()

M.O. Commission if any: _____

Net amount to be paid by/M.O.:

Clerk

Head Clerk

A.C. / A.O.

P.I.No.

Vide payment scroll

P.A. TO A.O.

For use in Cash Section

Paid by inclusion in cheque No. _____ dated the
_____ vide cash book (bank) Account 3 debit Item
No. _____

Clerk

Head Clerk

A.C. / A.O.

REMARKS(if any)